

REGULATIONS OF THE ACCESS COMMITTEE OF THE DISTRIBUTED BIOMEDICAL IMAGING NETWORK (REDIB)



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Approved ReDIB node directors		

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1. OBJECT

To establish the rules that regulate the operation of the Access Committee of the ICTS Distributed Biomedical Imaging Network (hereinafter ReDIB).

2. NATURE

The Access Committee is an independent advisory body responsible for evaluating applications submitted in the Competitive Open Access (AAC) calls published by ReDIB.

3. ACCESS COMMITTEE COMPOSITION

3.1. SELECTION OF MEMBERS

The ReDIB Coordination Committee, made up of the directors of each of the nodes that make up the network, will invite people from the national and international scientific community of recognized prestige to join the Access Committee, taking into account their experience and specialization, which they must demonstrate by sending an updated curriculum vitae.

Members of the Access Committee must meet at least two of the following requirements:

- Be or have been a principal investigator in a European or national project with competitive funding.
- Be or have been a member of a national or international access committee.
- Be or have been a user of national or international scientific-technical facilities.
- Have at least fifteen (15) years of research or teaching activity in the field of Bioimaging

The ReDIB Access Committee will be made up of a minimum of ten (10) people from outside ReDIB and experts in the different areas of activity or specialty of the ICTS, responsible for the evaluation of the applications.

Document REDIB-06-CCA, Composition of the Access Committee, lists the members grouped by their experience in the field of Preclinical or Clinical research.

3.2. NOMINATION AND VALIDITY

La membresía del Comité de Acceso, designada por el Comité de Coordinación, tendrá una vigencia de dos años, con una permanencia máxima de cuatro años.

El nombramiento como integrante del Comité de Acceso quedará recogido en un documento escrito que incluirá las obligaciones y responsabilidades asumidas, firmado por ambas partes.

3.3. CONFIDENTIALITY AGREEMENT

The members of the Access Committee expressly agree not to disseminate, transmit or reveal to third parties any information from ReDIB to which they have access in the performance of their activity. Also, not to use such information for their own- or third-party interests.

The prohibition established in the previous paragraph extends to the reproduction, on any medium, of ReDIB information to which it has access regarding users, procedures or any other type of internal information.

All notes, reports and other documents (including those stored on computer devices) produced in the performance of their duties as members of the Access Committee are property of ReDIB and will be diligently kept at the ICTS.

In the event of non-compliance with the above commitments by any member of the Access Committee, ReDIB reserves the right to claim compensation for any damages that may arise as a result of the breach of the duty of confidentiality.

3.4. CONFLICT OF INTEREST

The members of the Access Committee are obliged to inform the ReDIB Coordinator of any situation that may give rise to conflicts of interest during the exercise of their activity on the Committee. When a declaration of conflict of interest occurs, the ReDIB Coordinator will immediately proceed to replace the evaluator in question from the assigned Working Committee.

4. OPERATING SYSTEM

Depending on the nature and number of applications received in each open access call, the members of the Access Committee required to carry out the evaluations will be selected.

Notwithstanding the above, the ReDIB Coordination Committee will hold a Plenary Meeting with the Access Committee at the end of each year, in order to standardize the application of the evaluation criteria, as well as to address any general issues that may arise in the performance of the functions of the Access Committee. This plenary meeting will be chaired by the ReDIB Coordinator, who will be the person who calls it, and will also act as secretary of the meeting.

Each application will be sent to at least three members of the Access Committee, depending on the area of knowledge of the reviewer and the nature of the application. An attempt will be made to equitably distribute the evaluation work between the members of the Access Committee and the different COA calls.

5. COMPETENCES

5.1. FROM EVALUATORS IN THE WORK COMMITTEES

- Assess and report the results of the evaluation of the access applications received, according to the general evaluation criteria and the specific ones established in each call.
- Contribute with their evaluations, based on their experience and knowledge, to the proposal of the Access Committee regarding the granting and prioritization of competitive open access applications in each call.

5.2. FROM THE SECRETARY OF THE WORK COMMITTEES

- Coordinate and schedule the work of the Commission's evaluators.
- Assign the applications received in the COA call to each evaluator.
- Publish the evaluation reports on the ReDIB website.

6. EXAMINATION AND EVALUATION OF APPLICATIONS BY THE EVALUATORS OF THE ACCESS COMMITTEE

Each evaluator will examine the applications assigned to them within the indicated period, using the corresponding evaluation form, which was received through the ReDIB web application for access to its infrastructure or by sending a PDF by email.

Any evaluator may request additional information by means of communication in the ReDIB web application or by communication to the Secretariat, who will be responsible for forwarding the request to the applicant.

6.1. EVALUATION CRITERIA

The evaluation of applications received in each COA call will be carried out according to the following criteria:

I. Scientific and technical relevance of the proposal and its underlying project:

- Quality and originality of the project and research plan.
- Adequacy of methodology, design and work plan to the objectives of the proposal
- Expectations of scientific-technical contributions derived from the proposal

II. Opportunity/impact of the proposal:

- Contribution of research to the advancement of knowledge.
- Potential social, economic and/or industrial impact of your research.
- Opportunity for exploitation, translation and/or dissemination of results.

The proposals received that are part of R&D&I projects financed by a competitive call from an international or national funding agency will be deemed to meet the required quality, so they will be automatically approved, with their access to the ICTS being conditioned by the score obtained in the evaluation and their position on the priority list.

Otherwise, if no data is provided on the existence of a competitively funded parent project, applications are approved or not based on the relevance and timeliness criteria applied in the evaluation. If proven, access is also conditioned by the score obtained.

In all cases, to obtain the corresponding score, which will allow the prioritised list of approved and accessible applications to be drawn up, all sections of the access application must be completed appropriately.

6.2. REPORT

7. PRIORIZATION OF APPLICATIONS

Based on the individual scores referred to in the previous point, the ReDIB Coordinator will prepare:

- a) A GENERAL LIST of approved applications, ordered from highest to lowest score obtained.
- b) A PRIORITIZED LIST of approved applications, indicating the result of access:

Resolution	Access approved	Access Granted	Time allocated
<i>COA accepted</i>	YES	YES	YES
<i>COA pending</i>	YES	YES	NO
<i>COA rejected</i>	NO	NO	NO

Accepted COAs will have a specific period of time to complete their studies. COAs waiting may finally have access if access time is released due to non-submission of applications classified as “accepted COAs”. For this purpose, a priority waiting list will be available according to the score obtained in the evaluation process.

The ReDIB Coordinator is responsible for publishing the priority list on the ReDIB website.

8. ACCESS COMMUNICATION

The ReDIB Coordination is responsible for communicating the results of their application to applicants.

9. DOCUMENTATION FILE

The generated documentation will be archived in ReDIB for a period of six (6) years.

10. ACCESS COMMITTEE FLOWCHART

